



Regional Construction, LLC.
131 Industrial Avenue
Natchitoches, LA 71457
Phone: 318-352-6494
Fax: 318-352-6498

Name _____

Date _____

APPLICATION FOR EMPLOYMENT

It is the policy of Regional Construction, LLC to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, or national origin. Such actions shall include: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training.

APPLICANT NOTE: This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview, and on this form, are grounds for terminating the applicant process, or if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin, or the presence of disabilities. A felony conviction will not necessarily bar an applicant from employment. Additional testing of job related skills and for the presence of drugs in your body may be required prior to employment. After an offer of employment, and prior to reporting to work, an applicant may be required to submit to a medical review.

To be considered for employment, all applicants must fill out this form completely. This application will be given every consideration, but its receipt does not imply that the applicant will be employed by Regional Construction, LLC. This form becomes a part of your permanent employment record if you are hired. This application is only valid for 90 days.

APPLICANT INFORMATION

PLEASE PRINT

Name: _____ Date _____

Are you 18 or older? _____ D.O.B _____

Permanent Home Address: _____

City/State/Zip: _____

Residing at (If different from above): _____

City/State/Zip: _____

Phone Number (____) _____ Email address: _____

Social Security Number _____ Driver's License Number _____

Emergency Contact _____

Emergency Contact Number: _____ Relationship: _____

Can you supply documentation of your identity and authorization to work in the U.S? _____

EDUCATION

High School: _____

City/State/zip: _____

Did you graduate? Yes _____ No _____

Last grade completed (circle one): 9 10 11 12

If not graduated, do you have a GED or HSET? Yes _____ No _____

If yes: No. of test _____ Date of Test: _____ Place taken: _____

College: _____ Major: _____

Did you graduate? Yes _____ No _____

If no, how many years completed (circle one): 1 2 3 4

Technical/ Vocational school: _____

Area of Study: _____

Did you graduate? Yes _____ No _____

Special Course: _____

Are you attending school now? Yes _____ No _____

If yes, please explain: _____

EMPLOYMENT INFORMATION

How did you hear about this job? _____

Have you ever filled out an application with Regional Construction, LLC before? _____

if yes, give date: _____ Are you currently employed? Yes _____ No _____

If yes, may we contact your employer? _____

Are you currently on a "lay-off" status and subject to recall? _____

With what other companies do you have an application pending? _____

Employees are required to work the hours necessitated by the project to which they are assigned at the time. These could be any hours, day or night.

Are you available to work full time (40 hours)? Yes _____ No _____

Are you available to work evenings? Yes _____ No _____

Are you available to work weekends? Yes _____ No _____

Will you work overtime if asked? Yes _____ No _____

POSITION APPLYING FOR _____

DATE AVAILABLE _____ **SALARY DESIRED** _____

SKILLS _____

LIST EQUIPMENT YOU CAN OPERATE: _____

CERTIFICATIONS _____

US MILITARY SERVICE _____

REFERENCES

PERSONAL REFERENCES: (PLEASE PROVIDE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU AND KNOWN FOR AT LEAST ONE YEAR):

NAME	ADDRESS	PHONE NUMBER	YEARS KNOWN

CONVICTION HISTORY

Any convictions listed on this application shall not be an absolute bar to employment and will be considered only with respect to the specific requirements of the job for which you are applying.

Have you ever been convicted of a felony, or a crime involving theft or dishonesty?

Give Date: _____ Charge: _____ Disposition: _____

Location: _____

DRIVING/ TRAFFIC

Regional Construction LLC has minimum driving standards. Depending on position, a job offers, and continued employment may be determined by such standards.

Do you have your own reliable transportation? Yes _____ No _____

Do you have a valid driver's license? Issue date: _____ Number: _____

Expires: _____

Do you have CDL license? Yes _____ No _____

Are there any restrictions on your license? If yes, please give details:

Is there anything that would prevent you from driving a vehicle? Yes _____ No _____

Have you been convicted of any traffic violations within the past three years? Yes _____ No _____

Has your driver's license ever been revoked or suspended? Yes _____ No _____

Have you ever been convicted of reckless driving? Yes _____ No _____

Have you ever been convicted of driving under the influence? Yes _____ No _____

Has your auto insurance ever been canceled or declined for coverage? Yes _____ No _____

If you answered yes to any of the above, please explain, giving dates and details.

It is understood, and agreed upon, that any misrepresentation by me, in this application will be a sufficient cause for rejection of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause, and without prior notice. I understand that no representative of the employer has the authority to make any assurances to the contrary.

I authorize Regional Construction, LLC to investigate all references and to obtain additional information about me, if job related. I hereby release from liability Regional Construction, LLC and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

I understand that I may be required to have a medical examination and/or drug and alcohol test after an offer of employment has been made and prior to the commencement of any employment duties. A favorable result on both tests (if required) would be a condition of my employment or commencement of any employment duties.

I understand that a conviction listed in this application for employment is not an absolute bar to employment but will be considered only with respect to the specific requirements of the job for which I am applying.

I understand that it is the policy of Regional Construction, LLC to check the driving history and records (motor vehicle records, or "MVR") of all applicants for driving positions, or potential driving positions, prior to making an offer of employment. It is also the policy of the company to check annually the MVR of each current employee holding a position that involves the driving of a company vehicle. Applicants with deficient MVRs risk denial of employment. Current employees who exhibit poor driving records risk termination of employment, or reclassification to a position that does not involve the driving of a company vehicle.

I understand that this is an Application for Employment and that no employment contract is being offered.

I understand that no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the Employer.

This application is current for only 90 days. At the end of this time, if I have not heard from the Employer, and I still wish to be considered for employment, I understand that it will be necessary to fill out a new application.

SIGNATURE OF APPLICANT

DATE FORM SIGNED
